## Obtaining Speech Generating Devices - Medicare

Physician write prescription for AAC Assessment	Responsibilities
Complete the Essential Information Form	Facilitator*
Complete the Essential Information Form	Service Provide
Identify a service provider to perform the assessment	Physician
*	Vendor
The Evaluation  ✓ Schedule evaluation with the service provider  ✓ Inform appropriate parties (family members, care staff, etc.) of the appointment  ✓ Arrange for transportation, if necessary  ✓ Provide Essential Information Form & prescription to service provider  Speech-Language Pathologist – Perform Evaluation & Write Report	* A facilitator is the person who drives the process, e.g., consum family member, case manager.
✓ Obtain signatures on Assignment of Benefits Form ✓ Perform a full evaluation ✓ Determine most appropriate device based on needs and costs ✓ Provide facilitator & consumer a summary of recommendations ✓ Complete evaluation report ✓ Forward report to facilitator, consumer, vendor & physician ✓ Send information to physician for his/her Letter of Medical Necessity ✓ Request device prescription from physician ✓ Inform the beneficiary/family of information needed for claim	
Provide the Essential Information Form to vendor	
Physician – send equipment prescription & Letter of Medical Necessity to v	endor and facilitator
Vendor – Prepare Paperwork  ✓ Receive Essential Information Form, prescription and Letter of Medical	Necessity
✓ Send <u>Certificate of Medical Necessity</u> to physician	
Physician – send completed Certificate of Medical Necessity back to vendor	r
Vendor - Order Equipment	
✓ Submit paperwork to Medicare ✓ Order equipment ✓ Contact facilitator, service provider and consumer to arrange for delivery	7.
Speech-Language Pathologist – Equipment Setup	_
✓ Set up communication device ✓ Provide information about care and operation of the equipment	